

Daphne Donaldson - Unsolicited Proposal or Quotation Procedures

From: Lou Pagano
To: allen.hallis@rrd.com
Date: 6/30/2011 3:41 PM
Subject: Unsolicited Proposal or Quotation Procedures
CC: Berck, Phyllis; Donaldson, Daphne
Attachments: Lou Pagano3.vcf

Hello Allen,

As mentioned to you at our meeting this afternoon, if someone would like to approach the City with an unsolicited Quotation or Proposal, they should review and follow the steps outlined in our policy on unsolicited quotations or proposals. They can view the procedure for submitting an unsolicited quotation or proposal at the following site: www.toronto.ca/top/unsolicited_proposals.htm The unsolicited quotation or proposal process allows firms or individuals the opportunity to offer unique products or services to the City in a manner that ensures transparency, fairness, and provides best value to the City.

If you should have any questions on the unsolicited quotation or proposal procedure , please feel free to call me at 416-392-7312 or Phyllis Berck, Director, Partnerships Office at 416-392-6119.

Lou Pagano
Director
Purchasing & Materials
Management Division
Office: (416) 392-7312
Fax: (416) 392-1052
lpagano@toronto.ca